

## **PUCS Spring Production Director**

### **Director will:**

Receive script by January 4, 2022 and begin week of Feb. 5th, 2022 to choreograph, stage manage, and direct the dress rehearsal, March 29 and shows, which happen on March 30 and 31, 2022.

About 15 rehearsals, 2-3 per week (before tech week)

Give Producer written schedule for 2 scene (2-3 scenes at once) "run-throughs" w/4-5

Choreograph movements for K-3 by mid-February

Coordinate work of Stage crews

Teach and direct practice of cues and blocking to mics

Give input to scenery and costume design

Oversee light and sound

Arrange to come 1-3 mornings to rehearse with AM Kindergarten

3-4 rehearsals on week of March 13-17th

Rehearsal every day March 20-24 (tech week)

Direct a public dress rehearsal afternoon of March 29.

Direct spot rehearsals, as needed, March 30 and show at 7pm that night and the night of March 30 and 31.

### **The Director will:**

Meet with producer and help edit script in December-not to exceed 6 hours

Meet with entire production staff in January

Meet with 4/5 teachers in January at 3:15-4:00pm

Set a firm rehearsal schedule for teachers by February 19<sup>th</sup>

Give short weekly verbal updates to Producer (Wednesday 3:15) to 4/5 Faculty

Contact with Music Director and oversee communication with tech people.

In return for stage managing, choreography, and direction of our 2022 Spring Production, Pittsburgh Urban Christian School agrees to pay \$1150.00.