

## Pittsburgh Urban Christian School

### JOB DESCRIPTION: Full-time Classroom **Teacher 4<sup>th</sup> and 5th Grade Combined**

- Reflect the purpose of the school
- Cooperate with the Board and Administration in implementing all policies, procedures, and directives governing the operation of the school
- Develop integral curriculum based on a Biblical Worldview
- Implement curriculum and instruction in a manner consistent with PUCS mission statement, including understanding, modeling, and fostering independent thinking skills, creative problem solving, and abstract reasoning.
- Implement instructional approaches that reflect best practices for differentiation
- Teach classes as assigned following prescribed scope and sequence according to curriculum guidelines specified by PUCS
- Maintain ongoing curriculum evaluation to meet the needs of students
- Establish and maintain “Responsive Classroom” discipline within the classroom, on school property, and class field trips for a positive learning environment
- Plan broadly through the use of semester plans and objectives, and more short-term through the use of a weekly lesson plan book
- Utilize valid teaching techniques to achieve curriculum goals within the framework of the school’s philosophy
- Employ a variety of instructional aids, methods, and materials that will provide for creative teaching to reach the whole child
- Use homework effectively for drill, review, enrichment, and project work
- Assess student performance on a regular basis and provide progress reports as required
- Maintain portfolio materials which illustrate student progress
- Conduct parent/teacher and parent/student/teacher conferences in a manner consistent with the PUCS policy manual.
- Develop cooperative relationships with parents and students based on mutual respect and objectivity.
- Serve on various Board and Faculty committees
- Maintain valid PA Teacher Certification
- Acquire and update as required the three clearances required of school employees by the Commonwealth of Pennsylvania

### **Diversity Statement**

At PUCS we reflect on the fact that our community is interlinked and strive to address the multiracial, multi-cultural composition of the city and the world surrounding us. We seek to reflect the diversity of the students and the greater Wilkesburg community we serve within the composition of our leadership and faculty, recognizing the strength that results from having a diverse staff.

**How to Apply**

Email your resume and cover letter to [careers@pucs.org](mailto:careers@pucs.org). Applications will be considered on a rolling basis with priority consideration given to applications submitted by Friday, May 26. We will begin interviewing candidates the following week.

Please write a cover letter, no more than one page that outlines what excites you about PUCS' mission and what your vision is for PUCS. Please include your Statement of Faith and explain how your personal faith makes you the right fit to serve PUCS in this mission. Applications without a cover letter will not be considered.

For more information, visit <https://pucs.org/careers>

Please direct all inquiries to [careers@pucs.org](mailto:careers@pucs.org).